

St Mary's Catholic Primary School



*'With Jesus, we learn together
through faith and love'*

Family Learning (Homework) Policy

Family Learning Homework Schedule

Year	Monday	Tuesday	Wednesday	Thursday	*Friday
LEYs					Phonics – two sounds sent home to learn (reinforce tracing during the Summer Term). Number work during the Summer Term only.
UEYs	Phonics – sound sheet	Phonics – sound sheet	Phonics – sound sheet	Phonics – sound sheet	Literacy and numeracy (hand in on Tuesday) Bring home new reading book
1 (No more than 20mins per night)	Numeracy	Spelling Test	New spellings given (RWI Words)	Literacy (Grammar and Punctuation)	Handwriting/ Religion homework project or research
2 (No more than 20mins per night)	Numeracy (Handed in next day)	Number Bonds, x tables and other mental maths (x tables book handed back following Tuesday.)	Spellings Pupils should choose 5 words to write in a sentence in their Yellow book – hand in following Wednesday.	Literacy (Grammar and Punctuation) New spellings will be given out.	Handwriting Religion homework project or research
3 (No more than 30mins per night)	Numeracy	Multiplication Tables list + activity sheet	Spelling list + activity sheet	Literacy (Grammar and Punctuation)	Joined handwriting exercises Religion homework/project or research
4 (No more than 30mins per night)	Numeracy	Multiplication Tables list + activity sheet	Spelling list + activity sheet	Literacy (Grammar and Punctuation)	Joined handwriting (as needed) Religion homework/project or research
5 (No more than 45mins per night)	Numeracy	Multiplication Tables list + activity sheet	Spelling list + activity sheet	Literacy (Grammar and Punctuation)	Joined handwriting (as needed) Religion homework/project or research
6 (No more than 45mins per night)		CGP Study/Question Books	CGP Study/Question Books Spelling	CGP Study/Question Books	Literacy Numeracy Religion homework/project or research

*On a Friday homework may be research projects or religion homework

Numeracy

From Year 1 upwards numeracy homework is given on a **Monday** and should be completed and handed in on the following day. All pupils have a separate book for their numeracy work with squares to aid calculations. Homework will usually revise content covered previously in class. Year 6 carry out revision exercises throughout the week using their CGP Study and Question Books. They are also given a separate piece of numeracy work every Friday (this should be handed in on the following Monday).

x Tables

Every **Tuesday**, pupils from Year 2 upwards, are given set multiplication tables to learn. We ask that parents help their child learn these multiplication facts throughout the week. Please see our school website for links to a range of x Tables games. Pupils are given a test the following Tuesday to assess their recall of facts. Every pupil in Years 3 to 5 will also bring home an activity sheet to help them develop a quick recall of facts. This sheet should be handed in the following day (Wednesday). During the Autumn Term pupils in Year 2 may bring home other mental maths work such as number bonds.

Spellings

Spelling lists are sent home every **Wednesday** in the front of a Spelling Book. We ask that parents help their child to learn these words at home. Books should be brought back into class the following Tuesday for a spelling test the following day. In school we usually teach spellings according to spelling patterns. Pupils in Years 3 to 5 will also be given an activity sheet related to this pattern. Year 2 children will be asked to write their spellings in sentences inside an orange exercise book. This written work should be completed and handed in the next day (Thursday).

Literacy

Literacy homework is usually given out on a **Thursday** and should be handed in the following Monday after the weekend. Work in Key Stages 1 and 2 will recap on genres covered in class, sentence work, grammar and reading comprehension. Early Years will revise sounds covered as a part of their Read Write Inc phonics work. Parents should help their child to learn these sounds and to form these letters from the Summer Term of UEYs (please see the schedule above).

RE Homework

RE homework will be given at least once every Topic. This could include writing a prayer, researching a topic or as a cross-curricular link with literacy.

Handwriting

Years 1, 2 and 3 will be given a handwriting task every Friday. Pupils in Year 4 upwards may be given additional handwriting tasks according to their individual need. Pupils will be asked to practise letter formation or joined handwriting according to our school policy. Please see our website for a copy of our Handwriting Policy.

Progression

The amount of homework a pupil is given, each night, will depend on the age of the child. It is anticipated that homework in Years 1 and 2 will take no longer than twenty minutes a night to complete. Years 3 and 4 should take no longer than thirty minutes and Years 5 and 6 approx forty five minutes. Please see your child's class teacher if you have any concerns about the amount of time it is taking your child to complete their homework.

Daily Reading

It is expected that all pupils read every night (at least three pages a night). We ask that parents hear their child read and ask them about what they have read. Parents should complete their child's Reading Record Diary every day, indicating which pages their child has read. Older pupils in the school may read independently and can write the pages they have read in their Reading Record Book but we request that parents still sign this book daily (after talking to their child about their reading).

If a child's Reading Record Book has not been completed/ signed on five days a 'Homework Reminder' letter will be sent home (see below). If this book is not signed on another five occasions the child's class teacher will send home a letter requesting an appointment to discuss this matter. If their Reading Record is still not signed for another five days after this meeting the child's class teacher will inform Miss Shevlin who will request a meeting with the parent/ carer. Copies of all these letters will be kept in the child's 'Pupil Progress Folder'.

Year 6 Revision and Study

In Year 6 work is sent home every night to help them revise for their end of Key Stage 2 SATs. On Tuesday, Wednesday and Thursday they will be allocated pages to complete in their CGP Question Books. This work should be completed, that night, for the following day. Pupils are also given literacy, numeracy and spelling work to complete over the weekend. This work should be handed in the following Monday.

Inclusion

All homework tasks are differentiated according to the needs of individual pupils. Pupils with a Provision Map may be given additional activities to help them meet their targets such as extra spellings, handwriting exercises or literacy/numeracy work. Parents may also be loaned a support programme (such as Toe by Toe, Alpha to Omega or Word Wasp) to work through with their child at home.

School Holidays

Research has shown that pupils' attainment often falls during the holidays. As a result pupils will be given additional tasks to complete over the break. This may include cross-curricular work such as researching a topic. Year 6 will be given extra SATs revision exercises.

Late Homework

If a pupil does not hand a homework assignment in on time they will bring home a letter requesting that the homework is completed that night (see template below). If they forget their homework on five separate days the class teacher will send home a letter requesting an appointment with the child's parent/s. If a child fails to hand their homework in on another five occasions (after this meeting) Miss Shevlin will be informed and she will request an appointment with the parents/ carers.

Any pupil who gives all their homework in on time (during one week) will be rewarded with an extra break time on Friday afternoon. During this 'reward break' lots of new games/ toys will be available for the children to use. This was done in response to an idea from the children to reward those children who did their homework.

Children who do not read daily will miss ten minutes of the extra play on Friday. Those children who do not do their homework miss the additional play and children in the upper junior classes who do not complete their homework also complete it at break the next day.

If there is a legitimate reason why a child does not complete their homework parents should inform their child's class teacher in writing.

***Please see below for template letters.**

Reading Record Book – Reminder

St. Mary’s Catholic Primary School

Date: _____

To
Parent/ Carer of: _____
Year: ____

Dear Parent/ Carer,

As you are aware - reading is an important part of the curriculum and it is extremely beneficial if pupils read every day. As specified in our Family Learning (Homework) Policy it is expected that pupils read, at home, every night and that their parents complete their Reading Record Book **daily**.

Unfortunately your child’s Reading Record Book has not been signed on **5 days**. We appreciate that some families are very busy but it would really help your child if their Reading Record is maintained on a daily basis.

Thank you for your support in advance,

Class Teacher

Reading Record Book - Reply Slip

St. Mary’s Catholic Primary School

Name of Child: _____ **Year:** _____

I acknowledge that I have received and read the Reading Record Book reminder sent home by my child’s class teacher.

I am aware of the school policy regarding homework.

Signed: _____ **Date:** _____

**Reading Record Book – Class Teacher
Appointment
St. Mary’s Catholic Primary School**

Date: _____

To
Parent/ Carer of: _____
Year: ____

Dear Parent/ Carer,

A letter was sent home recently as your child’s Reading Record had not been signed on five occasions. Unfortunately your child’s Reading Record has not been signed for another five days. It would be beneficial if we could arrange a mutually convenient time to discuss this matter. I am available at 3.35pm on the following days:

_____ or _____

Please complete the reply slip below, indicating when you are available to meet, and return it to me as soon as possible.

Thank you for your support in advance,

Class Teacher

**Reading Record Book – Class Teacher Appointment
St. Mary’s Catholic Primary School**

Name of Child: _____ **Year:** _____

I have read your letter regarding my child’s Reading Record Book and I am available to meet on: _____

Signed: _____ **Date:** _____

**Reading Record Book – Head Teacher
Appointment
St. Mary’s Catholic Primary School**

Date: _____

To
Parent/ Carer of: _____
Year: ____

Dear Parent/ Carer,

As you know your child’s class teacher met you recently to discuss the use of your child’s Reading Record Book. Unfortunately it has not been signed on another five occasions. It would be beneficial if we could arrange a mutually convenient time to discuss this matter. I am available to meet at the following times:

_____ or _____

Please complete the reply slip below, indicating when you are available to meet, and return it to school as soon as possible.

Thank you for your support in advance,



Head Teacher

**Reading Record Book – Head Teacher Appointment
St. Mary’s Catholic Primary School**

Name of Child: _____ **Year:** _____

I have read your letter regarding my child’s Reading Record Book and I am available to meet on: _____

Signed: _____ **Date:** _____

Homework – Reminder

St. Mary’s Catholic Primary School

Date: _____

To
Parent/ Carer of: _____
Year: ____

Dear Parent/ Carer,

As you are aware - homework is an important part of the curriculum and it is extremely important that pupils complete their homework every night.

Unfortunately your child’s _____ homework was not handed in today. I would appreciate it if you could check that your child completes this task at home tonight.

Thank you for your support in advance,

Class Teacher

Homework - Reply Slip

St. Mary’s Catholic Primary School

Name of Child: _____ **Year:** _____

I acknowledge that I have received the ‘Homework Reminder’ sent home by my child’s class teacher.

Signed: _____ **Date:** _____

Homework – Class Teacher Appointment

St. Mary’s Catholic Primary School

Date: _____

To
Parent/ Carer of: _____
Year: ____

Dear Parent/ Carer,

A letter was sent home recently as your child’s homework was not completed on five occasions. Unfortunately your child’s homework has not been finished on another five days. It would be beneficial if we could arrange a mutually convenient time to discuss this matter. I am available at 3.35pm on the following days:

_____ or _____

Please complete the reply slip below, indicating when you are available to meet, and return it to me as soon as possible.

Thank you for your support in advance,

Class Teacher

Homework – Class Teacher Appointment

St. Mary’s Catholic Primary School

Name of Child: _____ **Year:** _____

I have read your letter regarding my child’s homework and I am available to meet on:

Signed: _____ **Date:** _____

Homework – Head Teacher Appointment

St. Mary's Catholic Primary School

Date: _____

To
Parent/ Carer of: _____
Year: ____

Dear Parent/ Carer,

As you know your child's class teacher met you recently to discuss their homework. Unfortunately your child's homework has not been completed on another five occasions. It would be beneficial if we could arrange a mutually convenient time to discuss this matter. I am available to meet at the following times:

_____ or _____

Please complete the reply slip below, indicating when you are available to meet, and return it to school as soon as possible.

Thank you for your support in advance,



Head Teacher

Homework – Head Teacher Appointment

St. Mary's Catholic Primary School

Name of Child: _____ **Year:** _____

I have read your letter regarding my child's homework and I am available to meet on:

Signed: _____ **Date:** _____