St Mary's Catholic Primary School

Rockingham Close, Uxbridge, Middlesex UB8 2UA
Tel: 01895 232 814

Email: office@stmarysuxbridge.org.uk
Website: www.st-marys.hillingdon.sch.uk
Headteacher: Miss Ann Shevlin B.A. (Hons.) • **Chair of Governors:** Mrs Maureen Thorpe

INTERNET GUIDELINES

There is a huge wealth of educational resources available on the Internet which is continuing to grow. At St. Mary's we believe that pupils should have the opportunity to use these resources to support their leaning. However as the Internet also contains materials of potentially offensive nature we have devised the following Internet guidelines to help facilitate its safe use. We ask that you sign below to indicate that you have read and understood these guidelines and are happy for your child to use the Internet in school in accordance with them.

The school will:

- Access the Internet through the EXA Networks which blocks searches containing specific key words and monitors Internet activity in school.
- Only provide access to e-mail accounts set up by the school.
- Ensure all teachers and all other adults using the Internet are aware of this agreement.
- Display pupil Internet rules in all classes and in the computer suite.

Teachers will:

- Supervise the children whilst using the Internet.
- Give children clear objectives when they are using the Internet.
- Encourage children to validate material contained on the Internet before accepting it is true.
- Encourage children to tell if they encounter any material that makes them feel uncomfortable.

Pupils should:

- Only use the Internet when supervised by an adult.
- Tell a teacher if they encounter any unsuitable material.
- Only access sites set by their class teacher.
- Never give out personal details when using the Internet.
- Never arrange to meet someone they meet online.
- Not respond to any rude or nasty messages but instead inform an adult.
- Not believe everything they read on the Internet but try and validate it.
- Not write anything that might upset someone on the Internet.

Parents can support the work in school by:

- Encouraging their children to use the Internet safely when using computers at home.